

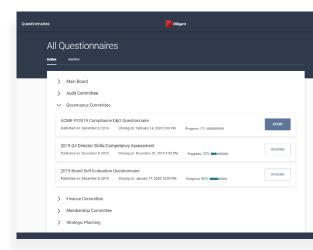
## Latest Product Features and Enhancements for Diligent Questionnaires

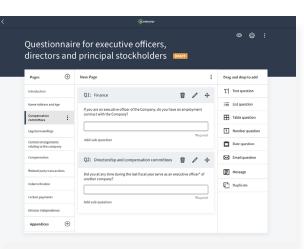
Building and managing questionnaires has always been a tedious process with added pressure from regulatory and organisational requirements. That's why we've enhanced the questionnaire builder functionality to easily facilitate this process. Try it today on the web at **web.diligentboards.com**.

## Access Questionnaires Online From Your Preferred Device

Boards Web is Diligent's web-based solution to power modern governance, providing an integrated experience with Diligent's governance solutions, Questionnaires and Minutes. The latest updates deliver:

- · Easily create and distribute questionnaires
- · Fewer clicks and open windows de-clutter your process
- · Reduce the time it takes to build board materials by up to two thirds





## **Top 5 Questionnaires Feature Enhancements**

- **1. Simplified display of question options** to view the settings directly by the question type
- 2. Drag and drop question types to easily build your questionnaire
- **3. Enhanced copy and paste** to maintain the integrity of the font or format of questions when carrying over from other locations
- **4.** Less buttons to navigate the platform and cut down the time it takes to build the questionnaire
- **5. Export a questionnaire** to PDF or Word for external redline changes or review

"The [Questionnaire] benefits are great. It's easy to navigate, and easy to throw in additional disclosure requirements that they need to make. Whether it's our annual ethical, signing the code of ethics or anything like that, we can make addendums to the D&O questionnaires. It's easy to use, easy to update, and easy to roll forward from year to year."

Rosemary Payton, Senior Corporate Paralegal, BlackLine

## **New Tip**

To find dates or other items that need to be changed when duplicating a questionnaire, leverage CTL + F to quickly find the data point and replace it within the application.